

San Francisco Bay Conservation and Development Commission

375 Beale Street, Suite 510, San Francisco, California 94105 tel 415 352 3600 fax 888 348 5190

State of California | Gavin Newsom – Governor | info@bcdc.ca.gov | www.bcdc.ca.gov

January 10, 2020

TO: Commissioners, Alternates, and Other Designated Individuals
FROM: Lawrence J. Goldzband, Executive Director (415/352-3653; larry.goldzband@bcdc.ca.gov)
Marc Zeppetello, Chief Counsel (415/352-3655; marc.zeppetello@bcdc.ca.gov)

SUBJECT: Year 2019 Annual Statement of Economic Interests: Deadline – April 1, 2020

All Commissioners, Alternates, Members of the Design Review Board and Engineering Criteria Review Board, and staff members designated under the Commission's Conflict of Interest Code who assumed office with BCDC prior to October 1, 2019 must submit a Statement of Economic Interests (Form 700) covering 2019 by **Wednesday, April 1, 2020**, either by completing the form electronically (Commissioners and Alternates only), delivering it in person to the Commission's office prior to 5 p.m. on that date, or mailing it to the Commission's Business Services Analyst, Reggie Abad, postmarked no later than **April 1, 2020**. Please retain a copy of Form 700 for your records.

Reporting Period. Generally, the reporting period is January 1, 2019 through December 31, 2019. Those who assumed office on or after October 1, 2019, and filed an Assuming Office Statement, do **not** need to submit an annual statement this year. However, next year your statement should cover the period from when you assumed office through December 31, 2020. Please specify the dates if they are different than those listed above (for example if you assumed office after January 1, 2019 but before October 1, 2019).

Member of Two or More Agencies. If you belong to **more than one agency** that requires the filing of Form 700, you may complete one "expanded" Form 700 covering disclosure requirements for all positions. However, you must file an **originally signed** Form 700 with each agency.

Public Record. Please note that your completed, submitted Form 700 is a public record. Therefore, you may want to use your office address or the BCDC address on the Form.

Form 700: Electronic Copy or Hard Copy. The 2019/2020 Form 700 and 16-page Reference Pamphlet/Instructions (dated December 2019) are available online on the [Fair Political Practices Commission \(FPPC\)](http://www.fppc.ca.gov) website. Commissioners and Alternates may complete the Form 700 electronically by **April 1, 2020**. Members of the Design Review Board and Engineering Criteria Review Board and BCDC staff may not file electronically, and must print and submit a signed copy of the Form to BCDC by **April 1, 2020**. The FPPC website also contains useful information including updates to the law and helpful fact sheets.



FPPC Toll Free Assistance. For advice on whether an interest is reportable, or for assistance interpreting the instructions, please call the FPPC toll free advice line at 1-866-275-3772.

Staff Assistance. For general assistance please contact Reggie Abad, the Commission's Business Services Analyst (415/352-3636; reggie.abad@bcdc.ca.gov). For legal questions please contact Marc Zeppetello, Chief Counsel (415/352-3655; marc.zeppetello@bcdc.ca.gov). Please do not hesitate to contact us if you have any questions.